

**LLAM Board of Director's Meeting**  
**Thursday, October 16, 2025**  
**11 am (ET)**

**Location: Virtual/Zoom**

**Attending:** Sara Billiard, Joan Bellistri, Gabriela Colmer, Sara Denbo, Mary Jo Lazun, Jessica Mundy, Teresa Sites, Julia Topper

**Welcome** (Sara, President)

**General Business/Announcements**

- Approval of Minutes – Approved with amendments (fix spelling of Tanya's name)
- Treasurer's Report – Jill not present -- \$4057.69 total as of Oct. 9, 2025 – Approved

**Committee Reports**

- Archives – Joe not present
- Communications and Technology – Chi & Kristee not present
- Government and Vendor Relations – Joan – Joan is now also on the AALL Government Relations Committee, will report back on Legislative Day in February (there are changes to the breakfast and panel compared to last year)
- Grants – Jim not present
- Membership – Gabriela – Up to 32 members from 27 last meeting – Appear to be missing Maryland Law and Univ of Baltimore
- Placement – Sara & Teresa – Teresa taking over as Chair, looking for a co-chair. Sara updating existing documentation.
- Nominations – Jessica – No Updates
- LLAM Guidelines Review – Jessica – Final draft ready for review by Special Committee

**New Business**

- Programming (Julia, VP)
  - Programming updates
    - Coffee chat scheduled for Oct 30, please register!
    - Julia collecting names of folks interested in contributing to the Programming Committee and LRI
    - No written budget yet – looking for guidance on how much we can spend
  - Holiday Party
    - Need to charge in order to balance budget during an LRI year
    - Keep the event fairly casual – the most important part is getting to see each other
  - **Legal Research Institute** discussion
    - Potentially virtual. Chi would assist with booking rooms at Maryland Law if desired