

## LLAM Board of Directors Meeting

Tuesday, July 30, 2024

12:00 pm (ET)

Location: Virtual/Microsoft Teams

- I. Welcome (Jessica, President)
- II. General Business/Announcements
  - a. June 5, 2024 Board Meeting Minutes
    - i. Approved with two minor amendments, Sara will forward to Kristee
  - b. Treasurer's Report
    - i. Waiting on Bloomberg reimbursement for LRI
    - ii. Discussion of posting TR to LLAM website
      - 1. We have the financial reports in with the board minutes in some years. Let's combine instead. Kristee will handle.
        - a. Only 9-10 that are not already combined.
        - b. 2006-2013 all meetings minutes in one mega document. Kristee will work on this.
      - 2. Chi, Jessica, Joe working on clear out/organization of LLAM Google Drive
  - c. LLAM Archives that was sent for Digitization
    - i. Project is not moving forward. Can request files to be returned (two boxes).
      - 1. Jessica coordinating w/ Joe to determine if duplicates or originals
      - 2. They will destroy unless we pay a fee to return
        - a. Motion to set aside up to \$200 to have these materials sent back to us, if it is deemed that they are not duplicative.
        - b. Need to let them know by August 5, they will invoice us for the shipping
        - c. May be delay in shipping because it's in off-site storage
        - d. SIS vs Chapter differences
- III. Committee Reports
  - a. Archives – Joe – not present
  - b. Communications and Technology – Kristee – committee and board pages updated with new names
  - c. Government and Vendor Relations – Joanie – suggests pre-approving budget item to donate to MLA breakfast for expediency, perhaps same amount as last year.
    - i. Legislative Day in February.
    - ii. Sponsorship levels:
      - 1. Breakfast: \$750
      - 2. Coffee: \$500
      - 3. Tea: \$250
      - 4. Library Supporter: \$150
    - iii. **Discuss our contribution prior to our January meeting**
  - d. Grants – Jim not present, no updates
  - e. Membership – Gabriela – will send list of willingness to serve names to Jessica. Waiting on UB, UMD mega payment
  - f. Placement – Jennifer and Sara continue to post

- g. Programming – Sara Billard – Excited for larger programming committee than in recent years. Desire for more laid-back events. Dang COVID
  - h. Nominations – Joe – not present, no updates
- IV. 2024 LLAM Member Survey
  - a. Good response rate for our size
  - b. Volunteers for every committee!
  - c. More mentor volunteers than mentee desire. How to get started?
    - i. Possibly better way to engage with MLS and JD students
- V. Possible Collaboration with LLSDC, VALL, LLAM
  - a. Council of Chapter Presidents' meetings – some chapters not as active as they used to be, at least in part due to decreased membership.
    - i. Prez of VALL, a couple members of LLSDC possibly interested in collabs
      - 1. Payment can get complicated with more formal events
      - 2. Visit the Law Library of Congress and after social event
  - b. Existing LLSDC weekly happy hour?
- VI. Other Business

## LLAM Financial Report #1

### FY 2024 – 2025

OVERVIEW	
Opening Balance:	\$3892.92 <i>as of June 4, 2024</i>
Income:	<b>\$588.32</b>
Expenses:	<b>\$428.81</b>
<b>Ending Balance:</b>	<b>\$4,052.43 <i>as of July 30, 2024</i></b>
DETAILS	
Opening Balances as of June 4, 2024	
Checking	\$2789.87
Savings (Live Oak)	\$1103.05
<b>Total</b>	<b>\$3892.92</b>
Income	
Membership Dues	\$587.50
Interest Earned in Savings Accounts (Live Oak)	\$0.82
<b>Total</b>	<b>\$588.32</b>
Expenses	
2024 Spring Fling	\$413.37
Ecwid Fees	15.44
<b>Total</b>	<b>\$428.81</b>
Ending Balances as of July 30, 2024	
Checking	\$4,052.43
<b>Total</b>	<b>\$4,052.43</b>

## NOTE:

- M&T Simple Checking for Business Account -- \$10.00 per month service charge unless the Average Ledger Balance is \$2,500 or more; or there are 5 or more transaction items that month.
- Live Oak Savings Account closed on June 24, 2024

<b>LRI Income (excludes AALL Grant)</b>	
<b><i>Sponsorship</i></b>	
Bloomberg Sponsorship	500
Thomson Reuters Sponsorship	200
<b>Total</b>	<b>700</b>
<b><i>Registration Fees Paid</i></b>	
Paper Checks	50
Online Store	2680
<b>Total</b>	<b>2730</b>
<b><i>Donations</i></b>	
Online Store	30
Donation box	115
<b>Total</b>	<b>145</b>
<b>Grand Total</b>	<b>\$3575</b>

<b>LRI Expenses</b>	
Jay's Catering (Breakfast -- \$484.33; Lunch -- \$917.46)	1401.79
Keynote Speaker -- Ursula Gorham (Check #745)	250
Reimbursement to Chi for poster printing (Check #749)	36.04
Reimbursement to Chi for snacks, swag, and poster printing (Check #746)	332.82
Westminster Hall (Check #744)	100
Ecwid Fees	109
<b>Grand Total</b>	<b>\$2229.65</b>